

MEMORANDUM OF AGREEMENT
FOR THE FOOTBALL FOR HOPE CENTRE

Made and entered into between

THE CITY OF CAPE TOWN
(hereinafter referred to as “the City”)

and

streetfootballworld gGmbH
(hereinafter referred to as “sfw”)

and

Grassroot Soccer
(hereinafter referred to as the “Service Provider”)

WHEREAS Football for Hope contributed financially to the establishment of the Centre being a Multi-Purpose Sport and Recreation Facility.

AND WHEREAS the Centre has been established for the benefit of the whole community.

AND WHEREAS the City, sfw and the Service Provider are desirous of entering into a written agreement recording and regulating the terms and conditions relating to the operation/management and maintenance of the Centre.

NOW THEREFORE THE PARTIES HERETO HAVE AGREED EACH WITH THE OTHER:

1. DEFINITIONS

In this Agreement the following words and expressions shall have the meanings hereby assigned to them except where the context otherwise requires:

- 1.1 “Agreement” shall mean this Agreement and the Schedules and Annexures hereto.
- 1.2 “Centre” shall mean the land, buildings and structures situated at the Harare Precinct 3 as outlined in the Annexure D of this agreement.
- 1.3 “the City” shall mean the City of Cape Town, a metropolitan municipality, established in terms of the Local Government: Municipal Structures Act, 1998 read with the Province of the Western Cape Provincial Gazette 5588 dated 22 September 2000.
- 1.4 “contents of the Centre” shall mean all furniture, fixtures, fittings and Equipment housed within the Centre.
- 1.5 “Co-ordinator” shall mean the person designated as such by the Service Provider and sfw and the City Manager of the City or such official(s) who have been duly delegated by the

City Manager for the purposes of the Agreement. Any such appointment shall be confirmed in writing.

- 1.6 "Equipment" shall mean the equipment listed by the Co-ordinators.
- 1.7 "Expert" shall mean a qualified Expert agreed upon by the parties, and failing agreement within 5 (five) Business Days after request of such agreement by either party, appointed by the Chairperson for the time being of Cape Bar Council, or its successor in title in Cape Town.
- 1.8 "Expert Determination" shall mean the determination of a dispute between the Service Provider, the City and sfw by the Expert on the following basis:
 - 1.8.1 the Expert shall act as expert and not arbitrator;
 - 1.8.2 the Expert shall determine the matter in question in such manner as they in their sole discretion consider appropriate;
 - 1.8.3 in carrying out his/her determination, the Expert shall consult with all parties and may consult with any other person and/or take advice from any third party;
 - 1.8.4 the determination of the Expert shall be final and binding on the parties.
- 1.9 "The Law" shall mean any applicable law, proclamation, ordinance, act of parliament or other enactment having force of law.
- 1.10 "Program of Events" shall mean the Program of Events as described in the Business Plan and Clause 6.
- 1.11 "Public Holiday" shall mean any day that is a public holiday in terms of the Public Holidays Act No 36 of 1994.
- 1.12 "Rules of Operation" shall mean the Rules of Operation prescribed by the City and sfw as set out in Annexure A of the Agreement.
- 1.13 "Service Provider" shall mean the Section 21 Organisation Grassroot Soccer South Africa, registered in South Africa as a section 21 organisation with the registration number: 2006/010913/08 and as a public benefit organisation with the number 930025783. The VAT registration number is 4650236385.
- 1.14 "sfw" shall mean streetfootballworld and is the NGO, which is a strategic ally of FIFA and which is the driving force behind the creation of a global network of community based development organisations, running projects worldwide in the field of Development through Football. sfw is a Berlin, Germany based non-profit limited company exempt from federal income taxation under § 5 (1) KStG and §§ 61-68 AO.

2. INTERPRETATION

- 2.1 Unless inconsistent with the context, an expression which denotes:
 - 2.1.1 Any gender includes the other genders;
 - 2.1.2 A natural person includes a juristic person and vice versa;
 - 2.1.3 The singular includes the plural and vice versa.
- 2.2 The headings of the clauses of this Agreement shall not be deemed part of or affect the interpretation or construction thereof.

3. PERIOD OF AGREEMENT

This Agreement shall commence on and shall remain in force until This period may be extended by sfw for a further period of five years, subject to such terms and conditions as the parties may agree.,.

4. CESSION

The SERVICE PROVIDER shall not cede or assign this Agreement or any part thereof or any benefit, obligation or interest herein or hereunder without the prior written consent of the City and sfw.

5. DUTY OF CARE

Throughout the duration of this Agreement the Service Provider shall be obliged to exercise all reasonable skill, care and diligence in carrying out all its obligations envisaged in terms hereof.

6. BUSINESS PLAN

6.1 sfw and the Service Provider, with the consent of the City, have prepared a Business Plan (see Annexure C), prior to the commencement of design and construction phase of the FFH Centre covering commitments with respect to:

- the phasing of development
- proposed activities
- proposed services to the community
- proposed tenants
- proposed alliances with existing initiatives / service providers / NGO's
- proposals with respect to local community involvement)
- proposals for future opportunities of the Football for Hope Centre towards sustainability
- a two -year Budget forecast

6.2 The Business Plan may only be amended by mutual agreement reached between the Service Provider, the City and sfw.

7. RESPONSIBILITIES AND OBLIGATIONS OF THE SERVICE PROVIDER

7.1 The Service Provider agrees not to:

- 7.1.1. use the Centre for any purpose other than as a Public Health, Education and Sports Centre and/or for such social functions as are approved by the City and sfw;
- 7.1.2. make any alterations to the Centre without the prior written consent of the City and sfw.

7.2 The Service Provider shall be obliged to:

- 7.2.1. operate/manage and maintain the Centre in the same manner as a careful and diligent owner;
- 7.2.2. adhere to the Rules of Operation set down by the City and sfw;
- 7.2.3. adhere to the Law in operating/managing and maintaining the Centre;
- 7.2.4. ensure that at all times it has sufficient staff to operate/manage and maintain the Centre;

- 7.2.5. arrange for the evacuation of all persons from the Centre in the event of a fire, bomb threat or any other emergency situation;
 - 7.2.6. ensure that the number of persons using the different venues at the Centre does not exceed the number of persons set out in the Rules of Operation;
 - 7.2.7. keep a written inventory of the contents of the Centre. A copy of this register must be handed to the City's Co-ordinator;
 - 7.2.8. ensure the safety of persons who make use of the Centre as well as the contents of the Centre;
 - 7.2.9. provide security services to ensure the safety and security of the Centre as well as persons using the Centre. Such security services shall be provided in accordance with the requirements of the City;
 - 7.2.10. appoint a Co-ordinator who will be responsible for ensuring that the Centre operates in accordance with the provisions of this Agreement;
 - 7.2.11. present sport and recreation programmes and public health and education programmes, subject to the provisions of Clauses 7.5.1. and 7.5.2. For the purpose of this clause, recreation programmes shall include cultural, arts, life skills, community games and festivals,
 - 7.2.12. ensure that the special facilities set aside for the disabled are strictly used for this purpose;
 - 7.2.13. bear the cost of all telephone calls made at the Centre;
 - 7.2.14. Pay the insurance premiums for the contents of the Centre;
 - 7.2.15. Keep the Centre clean in accordance with the provisions of Annexure A of this agreement
 - 7.2.16. pay all water and electricity used within the Centre
- 7.3 The Service Provider agrees on termination of this Agreement to deliver the Centre to the City in the same condition in which it acquired it, fair wear and tear excepted;
- 7.4 The Service Provider acknowledges that it is liable for any loss or damage relating to any items it may hire or purchase for use at the Centre.
- 7.5 The service provider is closely bound to sfw instructions regarding the tasks and responsibility in the Centre operation, management and program. The service provider's completion of tasks and compliance of responsibilities will be closely monitored by sfw. The service provider is therefore obliged to report and document in an adequate form and adequate frequency to sfw. Form and frequency will be defined and specified by sfw.
- 7.5.1 ¹Notwithstanding the provisions of Clause 7.5 above, the program of events to be held at the Centre must comply with the following criteria:

a to generate social development for the benefit of the Community

¹ These criteria are set out in the Business Plan referred to in Clause 6

- b to be in line with the approach of the Football for Hope concept and the City's Department of Sport and Recreation concept
- c to contribute to the initiatives of education and public health in the community.

7.5.2 In order to comply with the above mentioned criteria, the service provider, the City and sfw will annually update the Business Plan as described in Clause 6.

7.5.3 The Program of Events will require the prior written approval of the City's Director for Sport and Recreation.

7.5.4 The City's Director for Sport and Recreation must give his ruling on the Program of Events within 14 Working Days of having received the document.

7.5.5 In the case of a dispute relating to the Program of Events, the parties agree that such disputes will be referred to an Expert who will rule whether the Program of Events comply with the criteria set out in Clause 7.5.1

7.5.6 The determination of the dispute shall be dealt with in accordance with the process as set out in Clause 1.8 (Expert Determination).

8. MAINTENANCE

8.1 The Service Provider shall be obliged to cover the costs for daily maintenance of the Centre and the artificial-turf football pitch to a maximum amount of R 50,000 per annum this amount shall be escalated by C.P.I. on the anniversary of the commencement date of this Agreement.

8.2 The City through the Department of Sport and Recreation will cover all maintenance costs that exceed that maximum amount. The Service Provider shall keep detailed written records of all expenditure incurred in respect of the maintenance of the Centre. The City shall be given access to these records as and when required.

8.3 All costs outside of the building and the artificial-turf football pitch (e.g. flood lights, landscaping) will be covered by the City.

8.4 In the event of any dispute between the City, the Service Provider and sfw as to the utilisation of these funds, such dispute shall be referred to an independent firm of Auditors. If any of the parties to the Agreement do not accept the findings of the independent firm of Auditors then such dispute shall be referred to arbitration.

9. CAPITAL REPLACEMENT

9.1 The City as the owner of the land and the building is responsible for the capital replacement in the future. The Service Provider must on the first anniversary of the commencement date of this Agreement and thereafter on each subsequent anniversary deposit an amount of R 20,000 into a trust account of a firm of Attorneys mutually agreed by the parties. The aforementioned amount must be escalated by C.P.I. each year. The City shall only utilize these funds to match the costs of major capital replacements for the Centre, specifically targeted to the replacement of the artificial turf pitch. The City shall keep detailed written records of all expenditure. The Service provider and sfw shall be given access to these records as and when required.

9.2 In the event of any dispute between the City, the Service Provider and sfw as to the utilisation of these funds, such dispute shall be referred to an independent firm of

Auditors. If any of the parties to the Agreement do not accept the findings of the independent firm of Auditors then such dispute shall be referred to arbitration.

10. RESPONSIBILITY OF SERVICE PROVIDER FOR ITS PERSONNEL

- 10.1 The Service Provider's staff shall at all times be employees of the Service Provider, be subject to the conditions of employment of the Service Provider and be remunerated by the Service Provider.
- 10.2 The Service Provider shall be responsible for instituting any disciplinary action with regard to its personnel.
- 10.3 The City and sfw shall not be liable for or in respect of any damages or compensation in respect of or in consequence of any accident or injury to any person in the employment of the Service Provider, and the Service Provider shall indemnify and keep indemnified the City and sfw against all claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

11. REMUNERATION OF THE SERVICE PROVIDER

The Service Provider shall not be entitled to any remuneration from the City or sfw in terms of this Agreement.

12. CHARGING OF ENTRANCE FEE

The Service Provider shall be entitled to charge entrance fees to selected adult groups for certain events/activities. Any income generated will be directly contributed back into the running costs and maintenance of the Centre and not used for profit.

13. TRAINING OF STAFF

The City will require the Service Provider to provide training to City officials and third parties in the operation/management and maintenance of the Centre. The Service Provider agrees to provide such training when requested to do so on terms and conditions to be agreed between the parties.

14. THE CONTENTS OF THE CENTRE

On the termination of this Agreement, the Service Provider shall have no claim for compensation of whatsoever nature for the contents of the Centre, neither shall the Service Provider and/or sfw be entitled to remove any of the contents of the Centre.

15. OBLIGATIONS OF THE CITY

The City shall be obliged to:

- 15.1 allow the Service Provider to provide/manage and maintain the Centre subject to the terms and conditions of this Agreement;
- 15.2 loan to the Service Provider any Equipment which may be agreed between the parties;
- 15.3 train a member of the Service Provider as a safety representative as required in terms of the Occupational Health and Safety Act No 85 of 1993;
- 15.4 train a member of the Service Provider as an "Emergency Controller". The "Emergency Controller" will co-ordinate the evacuation of the premises as envisaged in terms of clause 7.2.5.

15.5 provide building insurance for the Centre

15.6 free the Service Provider and sfw of any taxes or levies related to the Centre.

16. AUTHORITY OF THE CO-ORDINATOR(S)

16.1 The Co-ordinator(s) shall have authority to issue any lawful instruction in regard to the terms and conditions of this Agreement

16.2 In the event of an emergency, the Co-ordinator(s) shall be entitled to take whatsoever action they deem appropriate. Where the Co-ordinator takes emergency action in terms of this clause, he/she shall as soon as reasonable possible report the matter in writing to the other parties.

16.3 For the purposes of this Agreement the Co-ordinator for the Service Provider shall be

16.4 For the purposes of this Agreement the Co-ordinator for the City shall be

16.5 For the purposes of this Agreement the Co-ordinator for sfw shall be

17. MEETING OF THE CO-ORDINATORS

17.1 The parties agree that their respective Co-ordinators will meet on a monthly basis to deal with any issue arising out of the operation/management and maintenance of the Centre. It is agreed that the City will take responsibility for taking the minutes at these meetings. sfw shall have the right but is not obliged to attend the meetings and/or request a copy of the minutes of the meetings.

17.2 These meetings will take place at a venue mutually agreed to by the parties.

17.3 The Co-ordinators shall keep a complete list of the Equipment and Furnishing in the Centre.

17.4 The Co-ordinators must attend the Harare Sports Facility Management Committee of the Community. sfw shall have the right but not the obligation to attend those meetings

18. INSURANCE

18.1 The City shall at its own cost insure the contents of the Centre.

18.2 The Service Provider shall at its own cost provide public liability insurance. This insurance shall be to the satisfaction of the City.

18.3 The City shall at its own cost insure the Centre.

19. REPORTS

19.1 The Service Provider will report on the Centre's programs, activities and operations on a quarterly basis to the City and sfw.

19.2 The details of the monitoring and reporting process and content will be defined by the co-ordinators

19.3 The City and sfw shall have the right to call for a written report on any matter relating to the Service Provider's activities under this Agreement in order to determine that the Service Provider is complying with its obligations in terms hereof.

20. UTMOST GOOD FAITH

In the implementation of this Agreement the parties undertake to observe the utmost good faith in all their dealings.

21. THE CITY'S, sfw's and FIFA's RIGHT TO ACCESS

21.1 The City, sfw and FIFA shall at all times have unrestricted access to the Centre and the contents of the Centre.

21.2 In the event that the City, sfw or FIFA hires the Centre it will not be liable for any hiring fees. City, sfw and FIFA have to coordinate hire dates with the Service Provider beforehand in an appropriate manner and advance.

22. THE PARTIES' OBSERVANCE OF APPLICABLE LEGISLATION

For the entire duration of this Agreement, the parties shall ensure that they comply with all the provisions of the Occupational Health and Safety Act 85 of 1993 and the Compensation for Occupational Injuries and Diseases Act 130 of 1993, as well as all the provisions of any other Law which may have application to this Agreement.

23. INDEMNITY

The Service Provider agrees to indemnify and keep indemnified the City and sfw against all loses and against all claims for injury or to any person or property whatsoever which may arise out of or in consequence of the City and sfw having appointed the Service Provider to operate the Centre and against all claims, demand, proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto. Provided that nothing herein contained shall be deemed to render Service Provider liable for or in respect of or to indemnify the City and sfw against any compensation or damages which may arise out of or in consequence of injury or damage to persons or property resulting from any act of negligence by the City and sfw, or its servants for or in respect of any claims, demands, proceedings, damages, costs, charges and expenses in relation thereto.

24. BREACH

24.1 Should either party hereto breach or fail to comply with any term or condition of this Agreement, then the party aggrieved thereby shall give the defaulting party written notice to rectify such a breach.

24.2 In the event of the defaulting party failing to rectify such a breach within fourteen (14) days of the dispatch of such notice, the aggrieved party shall be entitled to give written notice of termination of this Agreement to the other party. Such termination shall take effect upon dispatch of such notice to the other party.

24.3 Should either party repeatedly breach any of the terms and conditions of this Agreement in such a manner as to justify the aggrieved party in holding that the defaulting party's conduct is inconsistent with the defaulting party's intention to carry out the terms and conditions of this Agreement, then and in such event the aggrieved party shall without prejudice to its legal rights and remedies, be entitled to terminate this Agreement.

24.4 On terminating this Agreement, the aggrieved party will be entitled to claim and recover such damages as the aggrieved party may be able to prove that it has sustained.

25. TERMINATION

This Agreement shall terminate with immediate effect upon the happening of any of the following events:

- 25.1 If either party fails to rectify a breach of this Agreement as provided for in terms of Clause 24;
- 25.2 If the Service Provider takes a resolution wind-up its operations.

26. GENERAL CONDITIONS

- 26.1 No alteration, cancellation, variation of or addition to this Agreement shall be of any force or effect unless reduced to writing and signed by the City and sfw and the Service Provider or their duly authorised representatives.
- 26.2 The Schedules to this Agreement may be amended by an exchange of letters between the Co-ordinators and sfw designated as such in terms of this Agreement.
- 26.3 This Agreement constitutes the entire Agreement between the parties hereto and neither of the parties shall be bound by any undertakings, representations, warranties, promises or the like not recorded herein.
- 26.4 No extension of time or other indulgence granted by either party to the other in respect of either of the parties' obligations will constitute a waiver of either of the parties' right to enforce compliance with the term of this Agreement. Neither shall it constitute a novation of this Agreement.

27. ADDRESSES AT WHICH THE PARTIES AGREE TO ACCEPT DELIVERY OF NOTICES AND SUMMONSES

- 27.1 Each of the parties choose domicilium citandi et executandi for the purposes of the giving of any notice, the serving of any legal process and for any purposes arising from this Agreement at their respective addresses set forth hereunder:

THE CITY: The City Of Cape Town
Civic Centre
12 Hertzog Boulevard
CAPE TOWN
8001

sfw streetfootballworld gGmbH
Waldenserstr. 2-4
10551 Berlin, Germany

THE SERVICE PROVIDER:
Grassroot Soccer
405 State House
#3 Rose St.
Cape Town
8110

- 27.2 Any notice to any party shall be addressed to it at its domicilium aforesaid and be sent either by pre-paid registered post or be delivered by hand. In the case of any notice:
- 27.2.1. Sent by pre-paid registered post, it shall be deemed to have been received, unless the contrary is proved, on the seventh day after posting; and
- 27.2.2. Delivered by hand, it shall be deemed to have been received, unless the contrary is proved, on the date of delivery, provided such date is a business day or otherwise on the next following business day.
- 27.2.3. Any party shall be entitled by notice in writing to the other, to change its domicilium to any other address within the Republic of South Africa or Germany,

provided that the change shall become effective only fourteen (14) days after the service of the notice in question.

27.2.4. Any notice addressed to the City shall be required to be addressed to the City Manager to be deemed to have been effectively delivered or served.

28. DISPUTE RESOLUTION

28.1 Any dispute between the parties, arising out of the Agreement, or its interpretation, shall be submitted to, and decided by, arbitration on notice given by one party to the other parties.

28.2 The arbitration shall be held in Cape Town, informally, and otherwise in accordance with the terms of the provisions of the Arbitration Act No 42 of 1965 (as amended, from time to time), it being intended that, if possible, it shall be held and concluded within 10 (ten) Working Days after it has been demanded.

28.3 Save as otherwise specifically provided herein, the Arbitrator shall be, if the question in dispute is:

28.3.1 Primarily a legal matter, a practicing Senior Advocate of the Cape Bar Society of no less than 5 (five) years' standing;

28.3.2 Any other matter, an independent and suitably qualified person, as may be agreed upon, between the parties to the dispute.

28.3.3 The Arbitrator shall give his decision, within 5 (five) Working Days after completion of the arbitration, and shall, in arriving at his decision, have regard to all terms and conditions of the Agreement.

28.3.4 The Arbitrator may determine that the costs of the arbitration are to be paid either by one or the other of the disputing parties, or apportioned between them.

28.3.5 The decision of the Arbitrator shall be final and binding and may be made an order of the Cape Provincial Division of the High Court of South Africa, upon the application, of either party, to the arbitration.

28.3.6 This Clause is severable from the rest of the Agreement and will remain in effect even if the Agreement is terminated, lapses or is declared invalid for any reason.

28.3.7 Notwithstanding anything to the contrary herein, none of the parties shall be precluded from approaching any court of competent jurisdiction for an interdict or other form of urgent relief.

29. GOVERNING LAW AND JURISDICTION

The Agreement shall be governed, interpreted and construed in accordance with the Law of the Republic of South Africa and the parties hereby agree to the jurisdiction of the High Court of South Africa (Cape of Good Hope Provincial Division).

SIGNED AT THIS DAY OF 2009

AS WITNESSES

1

The City

2.

AS WITNESSES

SIGNED AT THIS DAY OF 2009

1

The Service Provider

.....

AS WITNESSES

SIGNED ATTHIS.....DAY OF.....2009

1.

sfw

ANNEXURE “A”

SCHEDULE 1 RULES OF OPERATION (THIS INFORMATION IS FOR GUIDANCE PURPOSES)

1 Operating hours

Monday to Thursday	08h30 to 22h00
Friday	08h30 to 23h45
Saturday	08h30 to 23h45
Sunday	08h30 to 22h00

2 Key access control

- 2.1 Only designated staff to be issued with keys.
- 2.2 Individuals in receipt of keys to sign for the acceptance of full responsibility.
- 2.3 No keys to be issued to unauthorised persons.
- 2.4 A master key to be kept at the District Office in case of fire or emergency.
- 2.5 A master key should be held by the designated Co-ordinator for the Service Provider, whose name and telephone number will be forwarded to the City's Co-ordinator, to be contacted in case of emergency.

3 Emergency procedures

The Service Provider will arrange for the evacuation of all persons from the Centre in the event of a fire, bomb threat or any other emergency situation.

4 Cleaning service

A cleaning service will be engaged to maintain the facility on a daily basis.

5 Reports and administrative tasks

The following reports to be submitted on request:

- 5.1 Statistics recording the number of people using the centre and activities.
- 5.2 Safety
- 5.3 Maintenance
- 5.4 Activity highlights
- 5.5 Any problems pertaining to bookings, maintenance, etc
- 5.6 To complete theft and loss reports should the need arise
- 5.7 Complete inventory checks on a three monthly basis
- 5.8 Maintain an Injury Register of all first aid administered to participants at the centre
- 5.9 Any other reports as and when necessary

6 Advertising rights

Due to the fact that Football for Hope is a registered trademark of FIFA, no advertising rights in connection with the centre can be granted without FIFA's written consent.

7 Income generation

Service Providers cannot pursue profit-making activities and any income generated for the Service Provider will be directly contributed back into the running costs and maintenance of the facility and not used for profit.

8 Security

The Service Provider will be solely responsible to provide security services to ensure the safety and security of the Centre as well as persons using the Centre.

The implementation and management of the safety and security service plan will be the responsibility of the Service Provider.

9 Maintenance

Report any emergency to the District Office and sfw immediately.

10 Appointment of Staff

10.1 It has been agreed that the appointment procedure and salary of the Facility Manager and the Caretaker will be in alignment with the City's standards. The Department of Sport and Recreation (CoCT) will provide these standards to the other parties.

11. Handover

11.1 sfw will strive to hand over the management of the centre to a local NGO, with the consent of the City. sfw will be proactive in planning for this handover and it will be part of the process of the programmes to train the local NGO accordingly. It is envisaged that the handover is planned and agreed upon at the latest 3 years after the starting of centre programmes upon completion of construction and 2 years before the initial MoA Service and Management runs out. sfw has the option to continue with the same role as in the first 5 years of the management agreement.

11.2 The Co-ordinators will deal with the process and approval of the management handover

ANNEXURE “B”

KEY ACCESS CONTROL

The Service Provider will be responsible for the access control at the Centre. Any employee of the Service Provider will be available to receive all customers according to the confirmed bookings received from the District Office.

- Only designated staff to be issued with keys. A system must be developed, implemented and managed to ensure proper key access control.
- Allocation of keys and access to be limited.
- Individuals in receipt of keys to sign for the acceptance of full responsibility.
- No keys to be issued to unauthorised persons.
- No duplicate keys shall be cut without the permission of the Service Provider. A copy of which must be forwarded to the District Office.
- Master keys to be at the District Office in case of emergency or fire.
- A master key should be held by a designated person of the Service Provider, whose name and telephone number will be forwarded to the, to be contacted in case of emergency.

The following keys are hereby handed over to the Service Provider:

Signed _____ Service Provider	Date _____
Signed _____ Service Provider	Date _____
Signed _____ Branch Manager: Sport and Recreation	Date _____
Signed _____ District Manager: Sport and Recreation	Date _____
Signed _____ Sfw	Date _____

**ANNEXURE “C”
FOOTBALL FOR HOPE CENTRE IN KHAYELITSHA - BUSINESS PLAN**

**ANNEXURE “D”
HARARE PRECINCT 3**